

The DLIFLC Associate of Arts Degree Program

General Information

Eligibility

1. Applicants must be a member (or dependent of a member) of the U.S. Military on Active Duty, Active Reserve, National Guard, or a U.S. Federal Government service employee and active upon completion of all degree requirements, which includes having all documents (application, LES and transcripts) on file in the AA Degree office. PRIOR to leaving active Government service. (IRR and contractor status are not eligible.)
2. The AA Degree is based on the successful completion of studies in the foreign language major in residence at DLIFLC (Monterey, CA). Also required is the completion of specific general education requirements; which may be earned through testing or coursework at other accredited institutions.
3. Students who graduated from a resident DLIFLC Basic language program with a class start date after 1 October 1991 may apply.
4. Students who graduated from a resident DLIFLC Intermediate language program with a class start date after 1 February 1998 may apply.
5. Advanced programs are not eligible.

Requirements:

1. Applicants must meet eligibility requirements as listed in #1 above.
2. Basic program students must achieve a minimum DLPT score of L2/R2/S1+.
3. Intermediate program students must achieve a minimum DLPT score of L2+/R2+/S2.
4. A cumulative grade point average of a "C" (2.0) or higher is required for DLIFLC coursework.
5. Final DLIFLC grades below a D are not acceptable.
6. Students must have completed 45 semester credits at DLIFLC plus 18 semester credits in general education. Intermediate program students who were not enrolled in the Basic program are required to take an additional general education course. Students returning to DLIFLC for additional languages must complete the 45 semester credits in each language.

General education (GE) requirements

1. Basic language program students need to transfer 18 semester credits to DLIFLC:
 - A. An English Composition requirement
 - B. A Natural or Physical Science (lab optional)
 - C. A Social Science requirement
 - D. A College Math requirement
 - E. A Technology requirementThe Technology must be completed within five years prior to the AA Degree conferral date.
2. Transfer courses must show a grade of C- or better and have a minimum of 3 semester credits or 4.5 quarter credits.

3. Graduates from the Intermediate Language Program must contact the AA Degree Office to review the additional GE requirements.
4. The AA Degree Office has the right to approve or disapprove GE transfer credit.

Alternative methods of obtaining college credit

Credits for GE requirements may be satisfied through specified testing, and/or military training. See the AA Degree Checklist for a list of acceptable CLEP/DANTES/AP/IB tests and suggested coursework.

How to apply for the AA Degree:

Step 1. Do this first!

Complete the two-page application PRIOR to submitting any coursework or test results; students who are no longer in residence at DLIFLC must include a copy of their current LES with their application (See Eligibility #1). Eligible spouses must include a copy of their dependant ID and LES from qualifying sponsor. **Students may be eligible to earn a degree in more than one language; however, a separate application must be submitted for each language.**

Step 2.

Students must provide official, sealed, transcripts from the grade granting institution to the AA Degree Office. Courses are not transferable from third party transcripts. Only CLEP/DANTES/AP/IB scores may be transferred from third party transcripts at the discretion of the AA Degree Office. No faxed/electronic transcripts accepted, except for advising purposes.

Step 3.

The student is responsible to ensure the AA Degree Office has received all documents and current contact information. Due to the high volume of applications, students may not be notified when documents are received and should contact the office to check the status. Applications are inactive after two years; contact the office to reactivate.

Important note: Resident students who plan to receive their AA Degree at graduation must submit all forms and supporting documents no later than 30 business days before their graduation date.

Application, checklist, and information: www.dliflc.edu
Please direct all questions to the AA Degree Office.

Defense Language Institute
ATTN: AA Degree Program (ATFL-APO-AR)
597 Lawton Road, Bldg 634, Room 5
Presidio of Monterey, CA 93944-5006

(831) 242-6431/5825 Fax: (831) 242-5963
pres.aadegree@conus.army.mil

DLIFLC Associate of Arts Degree Application

www.dliflc.edu E-mail: pres.aadegree@conus.army.mil Page 1 of 2

PLEASE READ: Only students who will graduate or have graduated from (Basic/Intermediate) DLIFLC in Monterey are eligible for this AA Degree program. Applicants must be a member (or dependent of a member) of the U.S. Military on Active Duty, Active Reserve, National Guard, or a U.S. Federal Government service employee **and** active upon completion of degree requirements, which includes having all documents (application, LES and transcripts) on file in the AA Degree office. (IRR and contractor status are not eligible.) Please complete both pages of this application.

LES REQUIRED FOR NON-RESIDENT STUDENTS: Students no longer in residence at DLIFLC Monterey, must include a copy of their current LES. Spouses must submit a copy of their ID and their spouse's LES. Please do not fax copies of ID cards. All documents must be on file in the AA Degree office PRIOR to ETS date.

Last Name: _____ First Name: _____ Middle Name: _____

SSN: _____ -- _____ -- _____ Other Last Name(s) Used: _____

Service Branch: <input type="checkbox"/> Army <input type="checkbox"/> Navy <input type="checkbox"/> Air Force <input type="checkbox"/> Marines <input type="checkbox"/> Other: _____	Date of Birth: _____ MM/DD/YYYY <input type="checkbox"/> Enlisted <input type="checkbox"/> Officer	Current Status: <input type="checkbox"/> Active Duty <input type="checkbox"/> National Guard <input type="checkbox"/> Active Reserve (IRR not eligible) <input type="checkbox"/> Federal Government Employee <input type="checkbox"/> Spouse of any of the above
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PLEASE PRINT LEGIBLY

Mailing Address (e.g., home of record, family, etc., - no DLIFLC temporary addresses):

Number/Street: _____ Apt.: _____

City: _____ State: _____ Zip: _____

E-mail: _____ Phone: (____) _____
(email most frequently used)

DLIFLC Graduation Date: _____ Language: _____
(Additional application required for each language.)

Your name as you would like it to appear on the Associate of Arts Degree:

First: _____ Middle: _____ Last: _____

Indicate how you would like to receive your AA Degree:

- At Graduation.
 Mail to permanent mailing address printed above.
 Pick up in person at the AA Degree Office (Bldg. 634, Rm 5).

SEND THIS TWO PAGE APPLICATION AND LES BY US MAIL, E-MAIL OR FAX TO:

Defense Language Institute
ATTN: AA Degree Program (ATFL-APO-AR)
597 Lawton Rd., Bldg 634 Rm 5
Presidio of Monterey, CA 93944-5006

Email: pres.aadegree@conus.army.mil
Fax: (831) 242-5963 **Phone:** (831) 242-6431/5825

_____	_____
Student Signature	Date

By signing this application, I understand the AA Degree requirements and ETS deadline.

Degree Application - General Education Requirements

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Last Name: _____ First: _____ Middle: _____

Instructions: In the space provided below, write in where/how you have completed or intend to complete the general education requirements. **All documents must be in AA Degree Office 30 days prior to graduation or prior to separation from Active Duty or Federal service, whichever applies.**

- Contact **ONLY** the AA Degree office with questions about the AA program. Please do not contact other offices.
- The student is responsible to ensure the AA Degree Office receives all documents. Due to the high volume of applications, you may not be notified when documents are received and are encouraged to check with the office on the status of your application. All documents must be in the AA Degree Office before the degree may be granted.
- Read the AA Degree Checklist for alternative methods of obtaining credit and transfer credit information.
- Students must provide official, sealed transcripts from the ORIGINAL GRADE GRANTING institute(s) to the AA degree office. Courses will **NOT** be transferred from third party transcripts. No faxed/emailed transcripts will be accepted, except for advising purposes. Foreign transcripts must be evaluated by a NACES member.
- Official, sealed transcripts should be mailed to the address on page 1 of this application.
- Only CLEP/DANTES and AP/IB scores may be transferred from third party academic transcripts, score reports, or military training transcripts at the discretion of the AA Degree Office.
- All transferrable general education courses must have a minimum of three semester credits or 4.5 quarter credits and a grade of C- or better.
- The AA Degree Office has the right to approve or disapprove general education transfer credit.
- Complete DLIFLC AA Degree Requirements can be found at www.dliflc.edu.

General Education Requirements:	Name of College or Source of Alternative Credit:	
	I DID complete it:	I WILL complete it:
English Composition - A college-level English writing course or CLEP/DANTES/AP/IB tests.	Name of school/Test – no checkmarks	Name of school/Test – no checkmarks
Mathematics - A college-level mathematics class or CLEP/DANTES/AP/IB test.	Name of school/Test – no checkmarks	Name of school/Test – no checkmarks
Natural/Physical Science - A college level course in a natural or physical science or a CLEP/DANTES/AP/IB test. Lab is optional.	Name of school/Test -- no checkmarks	Name of school/Test – no checkmarks
Social Science - A college level Social Science course or CLEP/DANTES/AP/IB test. See checklist for acceptable credits.	Name of school/Test - - no checkmarks	Name of school/Test – no checkmarks
Technology - A college level computer course or CLEP/DANTES/AP/IB test. See checklist for acceptable credits. <i>This requirement must be met within 5 years prior to AA Degree conferral.</i>	Name of school/Test - - no checkmarks	Name of school/Test – no checkmarks
Physical Education - (For CIVILIAN students who were never Active Duty.) A college level course in physical education or Here's to Your Health test.	(Civilians only) – Name of school/Test	Name of school/Test – no checkmarks